

AMERICAN UNIVERSITY CLUB SPORTS
REIMBURSEMENT FORM

ALL ORIGINAL RECEIPTS MUST BE TAPED TO THE BACK OF THIS REIMBURSEMENT PAPER WITHIN 14 DAYS OF TRIP/PURCHASE. RECEIPTS MUST TOTAL A MINIMUM OF \$25 TO BE REIMBURSED.

NAME: _____ AU ID: _____

CURRENT MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP/POSTAL: _____

PHONE: _____ EMAIL: _____

DEPART DATE: _____ RETURN DATE: _____

LOCATION OF TRAVEL: _____

SIGNATURE OF PAYEE: _____

DESCRIPTION	PRICE
TOTAL	

REASON FOR PURCHASE:

EBOARD SIGNATURE

NAME

DATE