



## COLLEGE of ARTS & SCIENCES

TO: College Faculty  
FROM: Peter Starr, Dean  
Kara Reynolds, Associate Dean of Graduate Studies  
DATE: January 24, 2020  
RE: Spring 2020 CAS Graduate Student Research Fund Competition

The College of Arts and Sciences is pleased to announce the Spring 2020 competition for support of graduate student research. The Dean's Office provides support for up to \$1,000 for research expenses. Please note that these funds may be taxable. Total awards for any purpose (including CAS graduate student travel awards) should not exceed \$1,000 per fiscal year.

Applications to support the preparation of external grant proposals by graduate students are encouraged. Students planning to use funds to carry out research on human subjects or animals must have approval by the appropriate group, either the Institutional Review Board (IRB) or the Institutional Animal Care and Use Committee (IACUC), prior to the awarding of any funds. If the purchase of research animals is requested, the budget must also include costs for the care of those animals (in the form of per diems). *In such cases, the per diem costs for animal care, although included in the budget, will not be counted toward the \$1,000 maximum award limit.* Please note that durable goods purchased with this funding are the property of American University. All funds must be used by June 15 of the fiscal year in which the award is received.

These awards are competitive, and a student should not expect to receive funding unless their proposal is well-written and understandable to people outside of the field. Please complete the form below and attach a one-page statement describing your project and its anticipated outcomes. Also required are (1) an attachment showing your budget and (2) copies of the **final reports** associated with **all** previous awarded CAS graduate student research funds. Students in the BCAN Ph.D. program should submit their proposal to their Program Director. All other students should submit their application to the Chair of their department. The due date for the proposal will be differ by program/department but will be no later than **February 21, 2020**.

**APPLICATION FOR CAS GRADUATE STUDENT RESEARCH SUPPORT  
Spring 2020**

Name \_\_\_\_\_ AU Student ID \_\_\_\_\_

E-mail \_\_\_\_\_ Department \_\_\_\_\_

Degree Program \_\_\_\_\_ Entering Year \_\_\_\_\_

Project/Title \_\_\_\_\_

Total Funding Requested \$ \_\_\_\_\_

Previous CAS Graduate Student Research Support  Yes  No

(If Yes, Please Attach Final Reports from Previous Awards)

**Award Category (Check all applicable)**

Research materials  Preparation of external grant proposal(s)

Travel to research site  Conference presentation travel

Workshop  Manuscript preparation

Publication fees

Other (briefly describe):

Approvals (mark if appropriate): IRB approval  Required  Obtained IACUC approval  Required  Obtained

Will receipt of this award help you in applying for external funding?  Yes  No

If yes, to whom do you anticipate applying for external funding, and when?

**Attachments:**

**1) PROJECT DESCRIPTION:** A one-page description of the travel/project (use 1 inch margins and Times New Roman 12-point font). The connection of this project/travel to the student's overall academic advancement (e.g., course-related or dissertation/thesis research) must be addressed. A figure and references, when appropriate, are encouraged and will *not* count against the one-page limit. Note that these are evaluated by the CAS Research Committee, which will most likely not have anyone from your field reading it. You should therefore make the rationale for the proposal clear to non-expects.

**2) ITEMIZED BUDGET:** Due to the total number of applications, partial awards are common. Justification should be provided for all items in budget. Animal care costs (per diems) must be included in budget but will not be counted toward \$1,000 maximum limit.

Applicant(s) Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Chair/Program Head Name \_\_\_\_\_

Department Chair/Program Head Signature \_\_\_\_\_ Date \_\_\_\_\_